

Instructions to Access Web Access Email from Home

- A. Logon to your service provider (for ex. AOL, Juno, CableOne, etc)
- B. Highlight the entire URL address and type the following:
- C. 63.166.111.173/exchange
- D. Press Enter
- E. There are two possible ways to logon. If the instructions 1 - 3 don't work try the instructions 4 - 6.
 1. At username type scschools\yourusername (that you use to logon to the district computers)
 2. At password type your password (that you use to logon to the district computers)
 3. Click OK
 4. At username type scschools.net\yourusername (that you use to logon to the district computers)
 5. At password type your password (that you use to logon to the district computers)
 6. Click OK